



32nd Kerala Science Congress

25-27 January 2020 at Yuvakshetra Institute of Management Studies, Mundoor, Palakkad

KSCSTE -NATPAC (National Transportation Planning and Research Centre)

(An Institution of Kerala State Council for Science, Technology & Environment)

K.KARUNAKARAN TRANSPARK, Aakulam, Thuruvikkal P.O, Thiruvananthapuram.

No: NATPAC/356/2019

Dated: 03/01/2020

QUOTATION NOTICE

Sealed quotations are invited from reputed printers having valid registration/ license for the following items of works associated with the 32nd Kerala Science Congress, satisfying the terms and conditions stipulated. The work completed and items may have to be delivered within 7 days from the date of supply order.

Description of work:

I. FOCAL THEME& MEMORIAL LECTURE

1. LayoutSetting for Focal theme& Memorial Lecture:

(a) No. of pages : Approximately 54 pages*

** Rate per page to be furnished separately if the pages are more than 54 pages*

2 Printing of Focal theme& Memorial Lecture:

(a) Number of copies : 5

(b) Number of pages : 54(approx)*

(c) Size : Crown 1/4

(d) Paper :

(i) Text : 70 GSM, Maplitho in multicolour with Art paper

(ii) Cover Page : 300 GSM, Art Card with multicolour printing on cover page

(e) Binding : Mat Lamination & Perfect binding

3 Cover page designing : Front & Back cover

II. COMPENDIUM (ABSTRACT)

1. LayoutSetting for Compendium:

(a) No. of pages : Approximately 250 pages*

** Rate per page to be furnished separately if the pages are between 150 -250 pages*

** Rate per page to be furnished separately if the pages are more than 250 pages*

2 Printing of Compendium:

(a) Number of copies : 10 no.s

(b) Number of pages : 250 (approx)*

(c) Size : Crown 1/4

(d) Paper :

(i) Text : 70 GSM, Maplitho in multicolour with Art paper

(ii) Cover Page : 300 GSM, Art Card with multicolour printing on cover page

(e) Binding : Mat Lamination & Perfect binding

**Rate per page of multicolour printing to be furnished separately if the pages are between 150-250 pages*

**Rate per page for every additional page of multi-colour printing to be furnished separately after 250 pages*

3 Cover page designing : Front & Back cover

III. INVITATION CARDS

a. No. of cards : 3 types (both side printing& separate matter on each card)

b. Paper : 210 GSM Art Card and multicolour printing

c. Size : 14× 22cm

d. No. of Copies :

1 Invitation cards : 500No.s

2 Valedictory cards : 500No.s

3 Exhibition Invitation cards : 200No.s

e. 1200 no.s, suitable cover (Envelop) with print of good quality to be supplied for the above cards.

IV. PROGRAMME SCHEDULE

- a. Layout/ setting : 60 pages
- b. No. of pages : 60 (both side printing)
- c. No. of copies : 600 no.s
- d. Paper/size : Demy 1/8– B/W printing, 70 GSM

** Rate for 4 pages also to be quoted separately, if the pages are more than 60.
(Layout setting & printing to be included)*

** Rate for 8 pages also to be quoted separately, if the pages are more than 60.
(Layout setting & printing to be included)*

V. PRINTING OF CERTIFICATES

- a. No. of cards : 10 types (Separate matter on each certificate)
- b. Paper : 250 GSM Glossy and multicolour printing
- c. Size : A4
- d. Layout setting & design charges : 10 types (Separate matter on each certificate)
- e. No. of Copies:

1	Children's Congress Certificate	: 275 copies
2	PG Students interaction program Certificate	: 250 copies
3	Participation Certificate	: 450 copies
4	Committee Certificate	: 160 copies
5	Best Student Oral Certificate	: 15 copies
6	Best Scientist Oral Certificate	: 15 copies
7	Best Student Poster Certificate	: 15 copies
8	Best Scientist Poster Certificate	: 15 copies
9	Volunteer Certificate	: 125 copies
10	Exhibition Participation Certificate	: 100 copies

The whole text in MS-Word/PDF in CD will be supplied in 13th of January-2020. Formatting, page design, layout etc. can be done in the press. Two proofs are essential for items mentioned above. Work, if undertaken need to be executed and the books complete in all respects shall be delivered at the office of 32nd Kerala Science Congress functioning in the Yuvakshetra Institute of Management Studies, Mundoor, Palakkad, Kerala on or before 22nd January 2020.

Quotations in sealed envelope super-scribing “*Quotations for printing work of 32nd KSC-2020*” shall reach The Convener, Publications Committee, 32nd KSC, K.KARUNAKARAN TRANSPARK, Aakulam, Thuruvikkal P.O, Thiruvananthapuram., Pincode: 695031 Kerala, on or before 10-01-2020, 3.00 pm. The same will be opened on 10-01-2019, at 3:30pm in the presence of those who are present, if any. Rates have to be quoted for Items 1 & 2 separately. Further details can be had from the website www.natpac.kerala.gov.in, www.ksc.kerala.gov.in, <http://www.kfri.res.in/> and www.kscste.kerala.gov.in from the office of the undersigned between 9.30 am and 5.30 pm on all working days. The Chairman Organizing Committee 32nd KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695004, Kerala, reserves the right to approve or reject any quotations without assigning any reasons. Payment shall be released after satisfactory printing and supply and after deduction of statutory recoveries.

Quotation documents are to be submitted to:

The Chairman

Organising Committee

32nd KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695 004, Kerala.

Place of acceptance of completed quotation

The Convener

Publications Committee

K.KARUNAKARAN TRANSPARK, Aakulam, Thuruvikkal P.O,

Thiruvananthapuram., Pincode: 695031

Phone No. 9447319673, 9447877878

For any queries contact:

The Convener

Publications Committee

K.KARUNAKARAN TRANSPARK, Aakulam, Thuruvikkal P.O,

Thiruvananthapuram., Pincode: 695031

Phone No. 9447319673, 9447877878

TERMS AND CONDITIONS

1. Quotation should be superscripted as “Quotation for printing work of 32nd KSC-2020 “Due date: 10-01-2020 upto 3.00 PM.
2. You are requested to submit your lowest quotation for the printing and supply of the items mentioned in the quotation notice, so as to reach The Convener, Publication Committee, 32nd Kerala Science Congress, K.KARUNAKARAN TRANSPARK, Aakulam, Thuruvikkal P.O, Thiruvananthapuram., Pincode: 695031, Kerala on or before 10-01-2020. Quotation will be opened on the same day at 3:30pm. However, placing of final orders will depend upon the close scrutiny of offers by a duly constituted Publication Committee in due course.
3. The rates quoted should be inclusive of all Taxes, Insurance, Freight, Packing and Forwarding Charges (including cess as the case may be) etc. should be shown separately. The maximum period required for delivery of the item should be mentioned. Items will have to be delivered at Yuvakshetra Institute of Management Studies, Mundoor, Palakkad, Kerala as instructed at the time of delivery.
4. Firms/Quotation shall submit the following details - PAN/TIN/Reg. No. etc along with the quotation.
5. The Chairman, Organizing Committee, 32nd Kerala Science Congress, reserves the right to entrust the work as a whole or in part to successfully qualified firms.
6. Any quotation received after the time fixed on the Due Date shall be rejected.
7. No representation for enhancement of price ones accepted will be considered during the currency of the contract.
8. Payment will be released only after the supply is received in good condition and after deduction of statutory recoveries after the seminar is over.
9. The Chairman, Organising Committee 32nd KSC reserves the right to reject all or any of the quotations without assigning any reason thereof.
10. Form C/D is not applicable to us.
11. The decision of The Chairman, Organising Committee, 32nd KSC will be final with regards to this quotation. Any court case, if any, arising on upon of this quotation will be limited to courts having jurisdiction at Thiruvananthapuram only.
12. If the firm fails to complete the work within the prescribed time as per specifications given, rate and conditions stipulated, they would be liable to face penalty as imposed by the competent authority.

13. All-inclusive rates may be quoted for each item and the other items listed in the quotation notice, in the prescribed form (Form 1) for carrying out the works and delivering the items, satisfying the specifications given, at the 32nd Kerala Science Congress office at Yuvakshetra Institute of Management Studies, Mundoor, Palakkad, Kerala, as instructed at the time of delivery.

Note:- Before submitting your quotation, for avoiding un-necessary delay and rejection of quotation, you should ensure whether the following required details are clearly specified in your quotation:

(1) GST (2) Delivery Period (3) Packing and Forwarding Charges if any (4) Validity Period (5) All taxes including cess, if included

Sd/-
Convener
Publication Committee
32nd Kerala Science Congress

QUOTED RATE

Form 1

Name of item: Printing work of 32nd KSC-2020

I/We agree to carry out the printing work mentioned in quotation notice No: NATPAC/356/2019 dated 03/01/2020 as per the rates given below within the time specified satisfying the conditions stipulated there in the specification. (Quotation Notice No: NATPAC/356/2019 dated 03/01/2020)

Sl. No.	Item	Quantity	Price (All-inclusive in Rupees)
I Focal Theme & Memorial Lecture			
1	Printing and binding of Focal Theme & Memorial Lecture (54 pages)	5 copies	
2	Layout/setting of pages for Focal Theme & Memorial Lecture (54 pages)		
3	Cover page designing- Focal Theme (1 page)		
Additional rates:			
Layout Setting:			
<i>a</i>	<i>Rate for 4 pages of layout setting to be furnished separately if the pages more than 54.</i>		
<i>b</i>	<i>Rate for 8 pages of layout setting to be furnished separately if the pages more than 54.</i>		
Printing:			
<i>b</i>	<i>Rate for 4 pages of multi colour printing to be furnished separately if the pages more than 54.</i>	5 copies	
<i>c</i>	<i>Rate for 8 pages of multi colour printing to be furnished separately if the pages more than 54.</i>		
Total 1 (1+2+3)			
II Compendium (Abstract)			
1	Printing and binding of Abstract compendium (250pages)	10 copies	
2	Layout/setting of pages for Abstract compendium(250pages)		
3	Cover page designing- Abstract compendium (1 page)		
Additional rates:			
Layout Setting:			
<i>a</i>	<i>Rate for 4 pages of layout setting to be furnished separately if the pages are between 150-250 pages</i>		
<i>b</i>	<i>Rate for 8 pages of layout setting to be furnished separately if the pages are between 150-250 pages</i>		
<i>c</i>	<i>Rate for 4 pages of layout setting to be furnished separately if the pages after 250 pages</i>		
<i>d</i>	<i>Rate for 8 pages of layout setting to be furnished separately if the pages after 250 pages</i>		
Printing:			
<i>a</i>	<i>Rate for 4 pages for every additional pages of multi-colour printing to be furnished separately between 150-250 pages and after 250 pages</i>	10 copies	
<i>b</i>	<i>Rate for 4 pages for every additional pages of multi-colour printing to be furnished separately</i>	10 copies	

	<i>after 250 pages</i>		
<i>c</i>	<i>Rate for 8 pages for every additional pages of multi-colour printing to be furnished separately between 150-250 pages</i>	10 copies	
<i>d</i>	<i>Rate for 8 pages for every additional pages of multi-colour printing to be furnished separately after 250 pages</i>	10 copies	
Total 2 (1+2+3)			
III	Invitation Cards - (Both side & separate matter on each card)		
1	Designing, Layout setting & Printing of Invitation cards, Demy14× 22cm size with Envelop	500 copies	
2	Designing, Layout setting & Printing of Valedictory, Demy14× 22cm size with Envelop	500 copies	
3	Designing, Layout setting & Printing of Exhibition Invitation cards, Demy14× 22cm size with Envelop	200 copies	
Total 3 (1+2+3)			
IV	Program Schedule		
1	Layout setting of Program schedule (60 pages) demy 1/8		
2	Printing of Program schedule (60 pages) demy 1/8	600 copies	
Additional rates:			
Layout Setting:			
<i>a</i>	<i>Rate for 4 pages layout setting to be furnished separately if the pages more than 60 pages</i>		
<i>b</i>	<i>Rate for 8 pages layout setting to be furnished separately if the pages more than 60 pages</i>		
Printing:			
<i>c</i>	<i>Rate for 4 pages Printing to be furnished separately if the pages more than 60 pages (demy 1/8)</i>	600 copies	
<i>d</i>	<i>Rate for 8 pages Printing to be furnished separately if the pages more than 60 pages (demy 1/8)</i>	600 copies	
Total 4 (1+2)			
IV	Printing of Certificates - Separate matter on each certificate		
	Designing, Layout setting & Printing of 10 types of Certificates (Separate matter on each certificate), A4 size, glossy	1	275 copies
		2	250 copies
		3	450 copies
		4	160 copies
		5	15 copies
		6	15 copies
		7	15 copies

		8	15 copies	
		9	125 copies	
		10	100 copies	
Total 5 (1+2+3+4+5+6+7+8+9+10)				

Place: Thiruvananthapuram

Date: 03/01/2020

Signature of the Manager with Seal
Name, Address, Tel No, FaxNo.& e-mail id.