



**30th Kerala Science Congress
28 – 30 January 2018**

KSCSTE -NATPAC (National Transportation Planning and Research Centre)
(An Institution of Kerala State Council for Science, Technology & Environment)
Sasthra Bhavan, Pattom, Thiruvananthapuram
Website: www.ksc.kerala.gov.in, www.kscste.kerala.gov.in

No: NATPAC/30th KSC-2017/PC/01

Dated: 22.12.2017

QUOTATION NOTICE

Sealed quotations are invited from reputed printers having valid registration/ license for the following items of works associated with the 30th Kerala Science Congress, satisfying the terms and conditions stipulated. The work completed and items may have to be delivered within 10 days from the date of supply order.

Description of work:

1. Layout/Setting for compendium:

a. No. of pages : Approximately 300 pages of compendium

2. Printing of Compendium:

a. Number of copies : 1500

b. Number of pages : 300 (approx)*

c. Size : Crown 1/4

d. Paper :

i. Text : 70 GSM, Maplitho in multicolour with Art paper

ii. Cover Page : 300 GSM, Art Card with multicolour printing on cover page

e. Binding : Mat Lamination & Perfect binding

*- *Rate per page of multicolour printing to be furnished separately if the pages are between 150-250 pages*

*- *Rate per page for every additional pages of multi-colour printing to be furnished separately after 300 pages*

Rate inclusive of all expenses per book (300 pages) may be quoted.

3. Cover page designing : Front & Back cover.

4. Printing of Invitation cards:

- a. No. of cards : 2 (Separate matter on each card, both side printing)
- b. No. of copies : 1500×2
- c. Paper : 210 GSM Art Card and multicolour printing
- d. Size : 14× 22cm

1500x2 Nos, suitable cover of good quality to be supplied for the above cards.

5. Printing of Programme schedule:

- a. No. of pages : 60 (both side printing)
- b. No. of copies : 1500
- c. Paper/size : Demy1/8– B/W printing ,70 GSM

Rate per page also to be quoted separately.

The whole text in MS-Word/PDF in CD will be supplied in 8th of January-2018. Formatting, page design, layout etc. can be done in the press. Two proofs are essential. Work, if undertaken need to be executed and the books complete in all respects shall be delivered at the office of 30th Kerala Science Congress functioning in the Government Brennen College, Thalassery, Kannur District, Kerala on or before 22th January 2018. The successful bidder has to execute an agreement.

Quotations in sealed envelope super-scribing “Quotations for printing work of 30th KSC-2018” shall reach The Chairman Organizing Committee 30th KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695004, Kerala, on or before 04-01-2018, 3pm. The same will be opened on 04-01-2018, at 3:30pm in the presence of those who are present, if any. Rates have to be quoted for Items 1 to 5 separately. Further details can be had from the website www.natpac.kerala.gov.in, www.ksc.kerala.gov.in and www.kscste.kerala.gov.in from the office of the undersigned between 9.30 am and 5.30 pm on all working days. The Chairman Organizing Committee 30th KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695004, Kerala, reserves the right to approve or reject any quotations without assigning any reasons. Payment shall be released after satisfactory printing and supply and after deduction of statutory recoveries.

Quotation documents are to be submitted to:

The Chairman
Organising Committee
30th KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695 004, Kerala.

Place of acceptance of completed quotation
The General Convenor
30th KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695 004, Kerala.

For any queries contact:
The Convener
Publications Committee
30th KSC, Sasthra Bhavan, Pattom, Thiruvananthapuram-695 004, Kerala.
Phone No. 9895714825

TERMS AND CONDITIONS

1. Quotation should be superscripted as “Quotation for printing work of 30th KSC-2018“Due dt:04-01-2018 upto 3.00 PM.
2. You are requested to submit your lowest quotation for the printing and supply of the items mentioned in the quotation notice, so as to reach The Chairman, Organising Committee, 30th Kerala Science Congress, Sasthra Bhavan, Pattom, Thiruvananthapuram-695 004, Kerala, on or before 04-01-2018. Quotation will be opened on the same day at 3:30pm. However, placing of final orders will depend upon the close scrutiny of offers by a duly constituted Publication Committee in due course.
3. The rates quoted should be inclusive of all Taxes, Insurance, Freight, Packing and Forwarding Charges (including cess as the case may be) etc. should be shown separately. The maximum period required for delivery of the item should be mentioned. Items will have to be delivered at Government Brennen College, Thalassery, Kannur, Kerala as instructed at the time of delivery.
4. Firms/Quotation shall submit the following details - PAN/TIN/Reg. No. etc along with the quotation.
5. The Chairman, Organizing Committee, 30th Kerala Science Congress, reserves the right to entrust the work as a whole or in part to successfully qualified firms.
6. Any quotation received after the time fixed on the Due Date shall be rejected.
7. No representation for enhancement of price ones accepted will be considered during the currency of the contract.
8. Payment will be released only after the supply is received in good condition and after deduction of statutory recoveries after the seminar is over.

9. The Chairman, Organising Committee 30th KSC reserves the right to reject all or any of the quotations without assigning any reason thereof.
10. Form C/D is not applicable to us.
11. The decision of The Chairman, Organising Committee, 30th KSC will be final with regards to this quotation. Any court case, if any, arising on upon of this quotation will be limited to courts having jurisdiction at Thiruvananthapuram only.
12. If the firm fails to complete the work within the prescribed time as per specifications given, rate and conditions stipulated, they would be liable to face penalty as imposed by the competent authority.
13. All-inclusive rates may be quoted for each book, and the other items listed in the quotation notice, in the prescribed form (Form 1) for carrying out the works and delivering the items, satisfying the specifications given, at the 30th Kerala Science Congress office at Government Brennen college, Thalassery, Kannur District, Kerala, as instructed at the time of delivery.

Note:-Before submitting your quotation, for avoiding un-necessary delay and rejection of quotation, you should ensure whether the following required details are clearly specified in your quotation:

- (1) *GST* (2) *Delivery Period* (3) *Packing and Forwarding Charges if any* (4) *Validity Period*
(5) *All taxes including cess, if included*

Convener

Publication Committee
30th Kerala Science Congress

QUOTED RATE

Form 1

Name of item: Printing work of 30th KSC-2018

I/We agree to carry out the printing work mentioned in quotation notice No. NATPAC/30th KSC-2018/PC/01 dated 28/12/2018 as per the rates given below within the time specified satisfying the conditions stipulated there in the specification. (Quotation Notice No: NATPAC/30th KSC-2018/PC/01 dated 28/12/2018.

Sl. No.	Item	Quantity	Price (All inclusive) in Rupees
1	Printing and binding of Abstract compendium (300pages)	1500 copies	
2	Layout/setting of pages for Abstract compendium (300 pages)		
3	Cover page designing (1 page)		
4	Printing of Invitation cards, Demy14× 22cm size (2cards)	each card 1500 copies	
5	Printing of Programme schedule (60 pages) demy 1/8	1500copies	
	Total		
Additional rates:			
7	Rate per page for layout/setting and printing of multicolour between 150 -250 pages	1500 copies	
8	Rate per page for layout/setting and printing of every additional multicolour pages after 300 pages	1500 copies	
9	Rate for printing of every additional invitation card		
10	Rate per page for printing of every additional page of Programme schedule		

Place:

Signature of the Manager with Seal

Date:

Name, Address, Tel No, Fax No. & e-mail id.