

**Centre for Water Resources Development and Management (CWRDM)  
PO Kunnamangalam, Kerala, Pin-673571,  
Ph:0495 2351802, Fax: 0495 - 2351808**

**Tender Form**

**To**

**The Chairman,  
Organising Committee  
30<sup>th</sup> Kerala Science Congress  
CWRDM  
PO Kunnamangalam  
Kozhikode, Kerala – 673571**

Sir,

Sub: 30 Kerala Science Congress-'Venue Arrangements'-Submission of Tender-reg:  
Ref: CWRDM Tender No. CWRDM/TEED/KSC/Nov2017 Dt.20/11/2017

I/We hereby offer you to carryout various works associated with the 'Venue Arrangements' for the conduct of 30 Kerala Science Congress at Govt. Brennen College, Thalassery, as detailed below at the price hereunder quoted and agree to hold this offer for six months from 30.11.17. We shall bind to carryout various works associated with the 'Venue Arrangements' on communicating the acceptance thereof on or before the stipulated time frame mentioned in the conditions herein.

**Tender for the 'Venue Arrangements' for the conduct of 30 Kerala Science Congress, 28-30 January 2018 at Govt. Brennen College, Thalassery(Inclusive of GST)**

Sl. No	Description of Work	Unit	Appx: Qty	Rate (Rs)	Amount (Rs)
<b>A</b>	<b>Main Auditorium (Capacity 800nos)</b>				
1	Providing Par light, 3 Days use	nos	10		
2	Providing LED Par light, 3 Days use	nos	10		
3	Providing Sound System, 5000 Watts, 3 Days use	Watts	5000		
4	Providing Table, for 3 Days use	nos	10		
5	Providing VIP chair, for 3 Days use	nos	20		
6	Providing Plug points,3 Days use	nos	15		
7	Providing Stage back curtain, 3 sides, 3days use	nos	1		
8	Providing Stage Flower Decoration, 3 days use	nos	1		
9	Providing Flower Bouquet, 10 nos, 2 days	nos	20		
10	Providing Big Lamp/ small hand lamp/Oil/thiri, Para/Flower/ Agarbathi, etc.	nos	1		
11	Providing Teapoys, 3 nos, 3 days	nos	3		
12	Providing Glass with tops, 12 nos, 3 days	nos	12		
13	Providing Mineral Water bottle, 12nos, 3days	nos	36		
14	Providing Metal alied lamp (colour), 20 nos, 3days use	nos	20		
15	Providing Metal alied lamp (white), 20 nos, 3days use	nos	20		
16	Providing Illumination Bulb Set (chain), 200 nos, 4 days	nos	200		
17	Providing Synthetic Carpet (red colour), 2500sq.ft,3 Days use	nos	2500		
18	Providing Cordless Mike, 3 nos, 3days	nos	3		
19	Providing Neck Mike, 2 nos, 3 days	nos	2		
20	Providing Programme Banner 24'x8' size mounted on a frame	nos	1		

21	Providing laptop/LCD Projector/Large Screen+Operator	nos	1		
22	Proper cleaning of the chairs, hall and premises, 3 Days	LS			
23	Providing LED Screen/wall, 8' x 6' sqft,	day	1		
24	Providing Podium , 3 Days	nos	1		
25	Standing fan, 3 Days	nos	12		
26	Cooler in stage, 2 nos, 3 days	nos	2		
27	Armless Chair, 3days	nos	600		
28	Arm Chair,3 days	nos	100		
<b>Sub Total</b>					
<b>B</b>	<b>Registration Counter (3days use)</b>				
1	Providing Top Kanopy (30'x60'), 3 days	sq.ft	1800		
2	Providing Side cloth covering (60'x10'), 3 days	sq.ft	600		
3	Providing Table Counter setting (10 tables), cloth filling	nos	10		
4	Providing Chairs, 3 days	nos	20		
5	Providing Ceiling Fans, 8nos, for 3 days use	nos	8		
6	Providing plug points, 10nos, 3 days use	nos	10		
7	Providing Synthetic Carpet, 3 days	sq.ft	1200		
8	Providing Programme Banner,12x4' size, 1nos, 3 days	nos	2		
9	Outside MH lamp 6 nos, 3 days use	nos	6		
10	BIG CFL lamp 8 nos, 3 days use	nos	8		
11	Anousment sound system box	nos	2		
<b>Sub Total</b>					
<b>C</b>	<b>Food Court (3days use)</b>				
1	Erecting Temporary Hall (120'x60') with GI sheet Roofing, white cloth Ceiling, cloth side Covering, etc, for 3days use	sqft	7200		
2	Providing Synthetic Carpet, 3 days	sqft	7200		
3	Providing Plastic Chairs, 500 nos, 3 days	nos	500		

4	Providing Tables, 40 nos, 3 days	nos	40		
5	Providing Washbasin sets, 4 sets, 3 days	set	4		
6	Providing Ceiling Fans, 20nos, 3 days use	nos	20		
7	Providing CFL, 20nos, 3 days	nos	20		
8	Providing metal alied lamps, 10nos, 3 days use	nos	10		
9	Providing plug points, 8nos, 3 days use	nos	8		
10	Providing tube lights, 20nos, 3 days use	nos	20		
11	Providing Temporary E Toilets, 4 nos, 3 days	nos	4		
12	Proper cleaning of the chairs, hall and premises, 3 days	LS			
13	Outside MH lamp 20 nos, 3 days use	nos	20		
14	Anousment sound system box	nos	4		
15	Front area carpet	sqft	2500		
<b>Sub Total</b>					
<b>D</b>	<b>Providing Generator System for Hall</b>				
1	Providing 1 nos 82 KV Generator System, 3days	days	3		
2	Diesel for 3 days	litre	1000		
3	Providing 40 KV Generator System, 3 days	days	3		
4	Diesel for 3 days	litre	750		
5	Providing 125kv Generator system, 3days	days	3		
6	Diesel for 3 days	litre	1500		
<b>Sub Total</b>					
<b>E</b>	<b>Arch Gates</b>				
1	Providing Arch In front of the College Gate	nos	2		
2	Providing Arch In front of the Main Auditorium -Small	nos	1		
3	Providing Arch In Road Side	no	1		
<b>Sub Total</b>					
<b>F</b>	<b>Seminar/ Technical Session Halls, 7 Halls, One day</b>				

1	Providing LCD Projector and Screen	nos	8		
2	Providing Laptop+Operator	nos	8		
3	Providing Cordless Mike, 14nos (2nos/hall), one day	nos	16		
4	Providing Neck Mike, 7nos, one day	nos	8		
5	Providing programme Banner, 10'x3' size (1no/ hall), 7nos	nos	8		
6	Providing Pedastel fans, 14 nos, one day	nos	14		
	<b>Sub Total</b>				
<b>G</b>	<b>Poster Presentation Hall, Two Days use</b>				
1	Providing Pedastel fans	nos	10		
2	Providing Poster Fixing boards (8'x4'), 100nos, 3200sqft	sqft	3200		
3	Providing Plug points	nos	5		
4	Providing Programme Banner (10'x3'), 1nos	nos	1		
	<b>Sub Total</b>				
<b>H</b>	<b>Photography and Video recording (5 days Programme )</b>				
1	Photography of the entire functions, 5 days (26-30, Jan 2018& Setting a Quality Album with 200 Snaps & providing a DVD Withall Digital photos (all photographs- appx.2000snaps)	<b>LS</b>			
2	Video recording, 5 days (26-30, Jan 2016) of the entire functions & Providing Edited 45 minutes DVD & Video recorded DVD's without editing	<b>LS</b>			
	<b>Sub Total</b>				
	<b>TOTAL (Sub total A to H)</b>				

## **TERMS AND CONDITIONS OF THE CONTRACT**

### **A. General**

1. Venue area will be available from 20<sup>th</sup> January 2018 onwards.
2. The Firm/Contractor shall obtain Photo Identity Card for all their employees, during the execution of the work with instructions to show the identity card at the entrance of Venue to the security guard.
3. The Venue for the Main Function (Auditorium), Registration Counter, Food Court, etc, must be ready to be occupied from 27<sup>th</sup> evening (at least by 3.00 pm)
4. The Venue for the Technical Session (Seminar Halls-7nos) must be ready to be occupied from 28<sup>th</sup> evening (at least by 3.00 pm)
5. The Venue for the Poster Presentation must be ready to be occupied from 28<sup>th</sup> evening (at least by 3.00 pm)
- 6. The Firm should provide necessary fitness/clearance certificates from concerned departments for all the temporary installations.**
7. The Firm should install/ provide any additional items associated with the Venue Arrangements as per the directions of the concerned officers.
8. Technicians and helper support for 24hrs during the entire period must be provided.
9. The programme will be over by 7pm on 30<sup>th</sup> January 2018 and the dismantling and cleaning of the venue must be completed before 4.00 PM on 4<sup>th</sup> February 2018,
10. Photo Album, digital photos and Video CD, etc of the function should be submitted on or before 5th February 2018.

### **B. Payment Details:**

1. An advance payment of 40 % of the total will be released on the successful completion of all the works at the venue within the stipulated time mentioned on production of an Invoice.
2. Balance and Final payment will be made on production of the Invoice after the successful completion of all the Programme and dismantling all temporary erections & cleaning the venue premises, and submission of Photo Album, Digital photos and Video CD, etc of the function.
3. Income Tax, GST, etc, are applicable as per Government Norms.

### **C. Construction Place :**

**Govt. Brennen College Campus, Thalassery**

**Kannur District**

I/We understand the instructions to the Tenderers and General Terms and Conditions, and specific conditions of the Contract detailed above. I/We have thoroughly examined the specifications/schedule of the works referred above and my/our offer is for all the works associated with the 'Venue Arrangements' for the conduct of '30th Kerala Science Congress' in accordance with and subject to the terms and conditions detailed above.

**Signature of the Tenderer with Seal**

Place:  
Date: