

Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653
Ph: 0487 2690100, Fax: 0487-2690111, 2690339.

No: KFRI/KSC2017/Tender/Bag/03

Dt. 24/11/2016

The 29th session of the Kerala Science Congress will be organized by KSCSTE, in association with KFRI during 28th to 30th January 2017 at Mar Thoma College, Thiruvalla, Kerala. You are requested to extend your co-operation in this venture by offering sealed tenders for the supply of Conference bags.

Tender forms and other details are available in the following Websites:
www.ksc.kerala.gov.in; www.kfri.res.in

Tender form along with detailed specifications, terms and conditions can be obtained on all working days from the KFRI Office, Peechi P.O, Thrissur, Kerala on payment of Rs.1,000/- (Rupees One Thousand only) plus VAT. A Demand Draft Rs. 10,000/- (Rupees Ten Thousand only) drawn in favour of Director, KFRI payable at Thrissur, towards EMD should be attached with the tender.

Interested Firms/Contractors may also download the prescribed tender form and submit the sealed bid on or before 16-12-2016, before 2 pm along with separate DD's of Rs. 1,000/- (Rupees Two Thousand only) plus VAT towards tender cost and Rs. 10,000/- (Rupees Twenty Thousand only) towards EMD

Last date & time of receipt of filled tender bids : 19-12-2016 up to 12.00 noon
Date & time of opening of tender bids : 19-12-2016 at 3.00 pm.

Tenders received after the last date and time mentioned above or without tender fee and EMD will be rejected. EMD of unsuccessful bidders will be refunded to them only after the finalization of the tender. EMD of the Firm whose Bid is finally accepted will be accounted and will be released only after the satisfactory completion of the contract.

The tenderer shall submit the following along with the bid: -

1. Copy of PAN and TIN number.
2. Earnest Money Deposit of Amount of Rs.10,000/- in the form of Demand Draft in favour of 'Director, KFRI', payable at 'Thrissur'.
3. Copy of the cash receipt of KFRI for the payment of Rs. 1000/- plus VAT 5% as the cost of Tender Form or a DD for Rs. 1000/- plus VAT 5% drawn in favour of 'Director, KFRI' payable at 'Thrissur'.
4. Copy of one single 'Work Order' of value worth Rs. 5.00 lakhs or two 'Work Orders' of value of Rs.2.5 lakhs each for similar 'Nature of Works'/ supply recently carried out by the Firm.

The tenderer who fail to submit the documents mentioned above shall stand disqualified for the bid.

Please submit Tenders in sealed covers super scribing Tender No: KFRI/KSC2017/Tender/Bag/03

The Chairman, Organizing Committee, 29th KSC reserves the right to reject or accept any tender without assigning any reason thereof. The decision of Chairman, Organizing Committee, 29th KSC is final with regard to this tender. All Court cases, if any, arise on account of this tender is limited to Courts having jurisdiction at Thrissur only.

If the Firm/Contractor fails to complete the work within the prescribed time as per specification and rate approved, it would be liable to face the penalty as imposed by the competent authority.

Tender documents to be submitted to

The Chairman,
Organizing Committee
29thKSC,
Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653
Ph: 0487 2690100, Fax: 0487-2690111, 2690339

Place of Acceptance of Completed Tender

The Chairman,
Organizing Committee
29thKSC,
Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653

For queries related to Science Congress Programme Reception:

The Convener,
Reception Committee
29thKSC, Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653
Ph # 9446531852 (Dr. M. P. Sujatha)

The Chairman
Organizing Committee
29th Kerala Science Congress.
Director, KFRI

Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653
Ph:0487 2690100, Fax: 0487-2690111, 2690339.

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Tender Form

To

**The Chairman,
Organizing Committee
29th KSC
Kerala Forest Research Institute
Peechi, Thrissur, Kerala-680653**

Sir,

Sub: 29th Kerala Science Congress-'Reception'-Submission of Tender-reg:

Ref: Your Tender No: KFRI/KSC2017/Tender/Bag/03, Dt. 23/11/2016

I/We hereby offer you to supply items for the conduct of 29th Kerala Science Congress at Mar Thoma College, Thiruvalla, Kerala, as detailed below at the price hereunder quoted and agree to hold this offer for six months from **19/12/2016**. I/We shall bind to carryout various works associated with the 'Reception' on communicating the acceptance thereof on or before the stipulated time frame mentioned in the conditions herein as well as those in the agreement to be executed.

Conference Bag

- Size 16 inch horizontal, 12 inch height and 6 inch width.
- Manufactured using good quality cloth with water proof provisions, padded, adjustable and removable shoulder strap, multiple pockets, one, good quality zip (No:08 y2k), with pleasant colour combinations, preferably of green and cream.
- One of the compartments should be with arrangement for safe carrying of laptops.
- Pippings of the edges should be perfect to maintain the shape of the bag.
- Minimum one outer pocket shall be provided with zipper closure and one with flap.
- The bag shall be neatly finished with straight and parallel rows of stitching, wherever required.
- Buckles: of non-corrosive metal, which can bear an impact of at least 5 kg.
- Padded handles on the top.
- All material edges to be tucked and stretched to prevent fraying
- The bag design should be appealing, stylish and strong
- All the details like the type of material used, actual dimension, number of pockets, type of pockets etc. should be provided in the tender, along with a sample bag.
- An approximate model of the desired bag is available at KFRI office for Reference.
- The emblem provided by KFRI should be printed inside the bag without additional cost
- Additional bag if required should be supplied at same unit price

Approximate quantity: 2000 Nos

TERMS AND CONDITIONS

1. Quotation should be superscripted as “Tender No : KFRI/KSC2017/Tender/Bag/03
2. You are requested to submit your lowest quotation for the supply of the items mentioned in the quotation notice, so as to reach The Chairman, Organising Committee, 29th Kerala Science Congress, KFRI, Peechi, Thrissur – 680 653, Kerala, on or before 19-12-2016. Quotation will be opened on the same day at 3pm. However, placing of final orders will depend upon the close scrutiny of offers by a duly constituted Purchase Committee in due course.
3. The rates quoted should be inclusive of all Taxes-Sales Tax, Additional Sales Tax, Entry Tax, Insurance, Freight, Packing and Forwarding Charges, VAT (including cess. as the case may be) etc. should be shown separately. The maximum period required for delivery of the item should be mentioned. Items will have to be delivered at Mar Thoma College, Thiruvalla.
4. Firms/Quotationer shall submit the following details - PAN/TIN/Reg. No. etc along with the quotation.
5. The Chairman, Organizing Committee, 29th Kerala Science Congress, reserves the right to entrust the work as a whole or in part to successfully qualified firms.
6. Any quotation received after the time fixed on the Due Date shall be rejected.
7. No representation for enhancement of price ones accepted will be considered during the currency of the contract.
8. Payment will be released only after the supply is received in good condition and after deduction of statutory recoveries after the seminar is over on production of the invoice.
9. The Chairman, Organising Committee 29th KSC reserves the right to reject all or any of the quotations without assigning any reason thereof.
10. Form C/D is not applicable to us.
11. The decision of The Chairman, Organising Committee, 29th KSC will be final with regards to this quotation. Any court case, if any, arising on upon of this quotation will be limited to courts having jurisdiction at Thrissur only.

12. If the firm fails to supply the items within the prescribed time as per specifications given, rate and conditions stipulated, they would be liable to face penalty as imposed by the competent authority.
13. All inclusive rates may be quoted for each book, and the other items listed in the quotation notice, in the prescribed form (Form 1) for carrying out the works and delivering the items, satisfying the specifications given, at the 29th Kerala Science Congress office at Mar Thoma College, Thiruvalla / at the Office of KFRI, Peechi, Thrissur – 680 653, Kerala, as instructed at the time of delivery.
14. Part quotations will not be accepted.
15. The item shall be delivered at Marthoma College, Thiruvalla on or before 22nd January 2017.
16. The supplier is bound to supply an additional quality up to 10% of the initial order if specially instructed.

Note:-Before submitting your quotation, for avoiding un-necessary delay and rejection of quotation, you should ensure whether the following required details are clearly specified in your quotation:

(1) Sales Tax (2) Additional Sales Tax (3) Delivery Period (4) Packing and Forwarding Charges if any (5) Validity Period (6) Service tax including cess, as the case may be

The Chairman
Organizing Committee
Kerala Science Congress 2017
KFRI, Peechi